

*Licensed Clinical Psychologist*

**Name**

**Date of Birth**

**Address**

**Billing Address** (if different)

*If you are a student, please give your home address.*

**Street**

**Street**

**City**

**City**

**State**

**State**

**Zip**

**Zip**

**Home Phone**

**Phone**

**Cell Phone**

**Work Phone**

**Email**

*Note — Email is optional and will only be used for brief correspondence regarding scheduling, insurance information, etc. No clinical information will be communicated via email.*

**Primary Insurance Co**

**Secondary Insurance Co**

**Subscriber Name**

**Subscriber Name**

**Date of Birth**

**Date of Birth**

**ID Number**

**ID Number**

**Primary Care Physician**

**Psychopharmacologist**

**Medications**

**History of Mental Health Services**

**Hospitalizations**

**AUTHORIZATION TO PAY INSURANCE BENEFITS**

I hereby direct my insurance company to make payments directly to Patricia Conway, LICSW for health insurance benefits otherwise payable to me, but not to exceed regular charges. I understand that I am financially responsible for charges not covered by this authorization including co-payments and deductibles. I also understand that it is my responsibility to obtain any necessary pre-certification of treatment prior to my first appointment.

Additionally, I authorize Patricia Conway, LICSW to release billing and medical information to my insurance company necessary to process claims for services rendered to me by Patricia Conway. This authorization is limited to the release of only that information necessary to substantiate and process health insurance claims and excludes such confidential information which by law may only be released by specific consent.

**Signature of Client/Guardian** \_\_\_\_\_

**Date**